Trade Effluent G02/03 Applications: Guidance for Screening Document

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Outline
On 1 April 2017 the new water retail market opened in England, allowing eligible non-household customers the opportunity to choose their water retailer for the first time. Market Operator Services Ltd (MOSL) is the market operator of the non-household retail water market, and is owned by all the water companies, both wholesalers and retailers, who trade in the competitive market. Wholesalers and retailers are both responsible for the commencement, modification, discontinuation, reactivation and termination of trade effluent services.

Trade Effluent is defined in Section 141 (1) of the Water Industry Act 1991. When a customer is aware they will be discharging to sewer a Trade Effluent (TE) into a new or existing sewerage point in the relevant wholesaler's network, they should notify a chosen retailer for them to apply for a new connection and TE Consent to discharge.

This document outlines the information we need to ensure timely determination of applications for granting or variation of TE Consent to discharge. It is based on the following MOSL documents:

Trade Effluent Training Slides
Trade Effluent Training Workshop Q&A
Form G-02

and related MOSL codes and forms on MOSL’s website at https://www.mosl.co.uk/customer-journeys/wholesale-services/trade-effluent.

The MOSL codes require us to give a non-binding indicative response to sufficiently complete G/02 within 30 business days of receipt. The decision to grant Consent to Discharge has a legislated timeframe of 60 days.

Applications for granting or variation of a Trade Effluent (TE) Consent to discharge must provide the information required by MOSL Form G-02 to be considered sufficiently complete to process further. Other form formats may be used, but must provide the same information to the same standard in a clearly identifiable way.

We will accept or reject an application as sufficiently complete within 5 business days of receipt. It is important to remember that rejection at this stage is simply the rejection or acceptance of that application, not a refusal to grant a Consent. We will explain why we rejected the application and request any additional information we need to ensure we can determine the application quickly. The application can then be re-submitted.

Our acceptance of the G/02 form confirms that enough information has been provided for us to process the application further. It does not authorise the Customer to commence their discharge except in accordance with any existing Consent.

After further processing of an accepted G/02 form, we may identify additional information or clarification is required to progress the application further. Where we request follow up information, we expect a response within five business days in line with the Wholesale-Retail Code’s Operational Terms. If we receive no response within such timescales, then Wessex Water will reject the application and it will need to be re-submitted along with any additional information that we requested.

Where we are informed within five business days that the information required will be provided but will require more time, we will work with the trader and retailer to agree an
acceptable date. In such circumstances, note we cannot guarantee to give an indicative response within 30 business days.

Following the guidance within this document when preparing applications will help ensure we can accept G/02 form at first submission, and that we have all the required information to provide a non-binding indicative decision within 30 business days.

**Section 1 – Retailer Details**

<table>
<thead>
<tr>
<th>1. Retailer details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Note: The Retailer will be the company that is the retail provider for Sewerage Services to the premises and bills for those services.</td>
</tr>
<tr>
<td>Retailer name</td>
</tr>
<tr>
<td>Retailer ID</td>
</tr>
<tr>
<td>Retailer’s own reference</td>
</tr>
<tr>
<td>Contact name</td>
</tr>
<tr>
<td>Contact number</td>
</tr>
<tr>
<td>Contact e-mail</td>
</tr>
</tbody>
</table>

This section can be completed by either the retailer or non-household customer (NHH). As a minimum, the Retailer name, Retailer ID and Retailer’s own reference must be completed and correct. We may otherwise reject the form.
### Section 2 – Type of Application

<table>
<thead>
<tr>
<th>2. Type of application</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Please indicate which of the following this application relates to by ticking one relevant box</td>
<td>Please complete sections 3 to 9</td>
</tr>
<tr>
<td>a) Proposed discharge for which no consent exists</td>
<td>Please complete sections 3 to 9</td>
</tr>
<tr>
<td>b) Variation to an existing consent</td>
<td>Please complete section 3.1 and note any other change, if any, to the discharge in the relevant sections</td>
</tr>
<tr>
<td>c) Renewal of existing consent after discontinuation</td>
<td>Please complete sections 3 to 9; note that this will be an application for a new consent</td>
</tr>
<tr>
<td>d) Change of occupier at the consented premises (including a change in legal identity of the occupier, i.e. a change in Companies House registration number)</td>
<td></td>
</tr>
<tr>
<td>e) Change of name of owner or occupier at the consented premises, where Companies House registration number does not change</td>
<td>Please complete section 3</td>
</tr>
<tr>
<td>f) Discontinuation of Trade Effluent Services</td>
<td>Please complete section 10</td>
</tr>
<tr>
<td>g) Termination of consent</td>
<td>Please complete section 10</td>
</tr>
</tbody>
</table>

The Non-Household Customer must complete the declaration in section 11 and the Retailer must complete section 12 and the declaration in section 13.

Where there is an existing consent for the discharge, please provide the consent reference number. If unsure, the retailer should confirm this with Wessex Water before submitting the form.

Trade Effluent Consent reference number …………………………………………………

Tick ONE box only:

a) for new discharges where no Consent currently exists, or a new discharge location is required at Consented premises

b) where a Consent already exists but there is a change required to the existing conditions, or numerical limits (discharge standards, volumes, flow rates).

c) when a consent has been discontinued and the NHH/retailer is applying to restart the discharge. Wessex Water does not normally approve discontinuation applications.

d) when the trade premises has a new occupier, as Consents are not transferable.

e) when a Certificate of Incorporation can be provided, with a clear audit trail on Companies House website with the original consented name.

f) when the NHH customer requires a ‘suspension’ of the current consent. Wessex Water does not approve discontinuation applications.

g) where the Consented discharge has permanently ceased.
### Section 3 – Details of Applicant to which Application Relates

#### 3. Details of applicant to which the application relates

**3.1 Information about the organisation applying for the consent to discharge**

This is the legal body responsible for the discharge and the premises from which the discharge will be made. All legal documentation and notices relating to the Trade Effluent discharge will be sent to this address and copied to the Retailer.

Please indicate the legal status of the company or organisation.

- [ ] Company or body corporate
- [ ] Governmental organisation
- [ ] Sole trader
- [ ] Partnership

*Select one only*

If ticked, enter Company registration number in section 3.2

e.g. local authority, MOD, Health services

Enter full Trader name in box below, e.g. Jane Smith trading as Jane Smith Enterprises. i.e. a group of people carrying out a business together but NOT incorporated as a registered company. Enter names of all the partners in the box below.

Please provide the full legal name of the company. In the case of a sole trader, please provide the name of the individual. In the case of a partnership, please provide the names of all the partners.

[ ]

Trading name of the company or organisation if different

[ ]

We must ensure that a Consent is issued to the correct legal entity. Incomplete or incorrect information will result in the application being rejected.
### 3.2 Registered address and other details

Registered address: This may be a private address in the case of a sole trader or partnership.

If the applicant is a registered company, this must be the address registered with Companies House associated with the company registration number provided.

If the applicant is not a registered company, this may be a private address of the premises, or ‘head office’.

| Postcode | .......................................................... |

<table>
<thead>
<tr>
<th>Is the organisation a registered company?</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Yes</td>
</tr>
<tr>
<td>☐ No</td>
</tr>
</tbody>
</table>

If yes, Companies House registration number: ..........................................................

Note: If this number changes, a new application for consent to discharge must be made.

| Name of principal contact | .......................................................... |
|---------------------------| ........................................................................|

| Job title of principal contact | .......................................................... |

You must provide contact detail for the company applying.

Failing to provide complete and accurate information here may result in the application being rejected.
### 3.3 Trade premises details to which application for consent applies

This is the premises from which the Trade Effluent is to be discharged or is discharged (as applicable).

Please provide any SPID given to the premises. Please note this reference will be quoted on the sewerage bill for the premises.

<table>
<thead>
<tr>
<th>UPRN, (if not available please provide a reason)</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOA BA Ref, (if not available please provide a reason)</td>
</tr>
</tbody>
</table>

Address of premises

<table>
<thead>
<tr>
<th>Secondary Addressable Object</th>
</tr>
</thead>
<tbody>
<tr>
<td>Primary Addressable Object</td>
</tr>
<tr>
<td>Address Line 1</td>
</tr>
<tr>
<td>Address Line 2</td>
</tr>
<tr>
<td>Address Line 3</td>
</tr>
<tr>
<td>Address Line 4</td>
</tr>
<tr>
<td>Address Line 5</td>
</tr>
<tr>
<td>PAF Address Key (if available)</td>
</tr>
<tr>
<td>Postcode</td>
</tr>
<tr>
<td>Customer Name</td>
</tr>
<tr>
<td>Customer Banner Name</td>
</tr>
</tbody>
</table>

Name of contact at the premises: this is the primary contact for trade effluent matters at the premises.

<table>
<thead>
<tr>
<th>Job title of contact at the premises</th>
</tr>
</thead>
<tbody>
<tr>
<td>Landline telephone number</td>
</tr>
<tr>
<td>Mobile number</td>
</tr>
<tr>
<td>E-mail address</td>
</tr>
<tr>
<td>Contact name</td>
</tr>
</tbody>
</table>

Please indicate the operational hours for the premises

As a minimum, we require the full postal address of the premises and the name, e-mail address and telephone number for the primary contact at the premises, or the application will be rejected.

If the premises are not yet operational, a Sewerage Service Point Identification Number (SPID) may not be available. In such circumstances, we will progress the application up until the non-binding decision stage. We would only issue the Consent once the SPID has become active (usually 8 business days before use). In all other cases, the correct (SPID) must be provided on the application. This can either be found on your latest sewerage bill or through your Retailer.
Where a SIC code has not been entered, or found to be incorrect through a check on Companies house, we will request clarification.

We have a legal duty to provide a copy of the Consent or any Direction to the premises owner. If the company applying for the consent is not the owner of the premises, the owner’s details must provided or the application will be rejected.
Section 4 – Trade Effluent Discharge Description

4. Trade effluent discharge description

4.1 All substances discharged should be declared in this application, and any omission to declare substances discharged or to be discharged will constitute an offence by virtue of Section 113(5) of the Water Industry Act 1991.

Trade conducted at the premises i.e. the main business activity at the premises. This may not be the process producing the trade effluent, e.g. trade effluent from a vehicle wash at a logistics depot.

Describe in detail the process(es) from which the Trade Effluent arises

See notes below

4.2 Trade Effluent treatment to be given at site (e.g. oil separation, balancing, pH correction, chemical or biological treatment)

See notes below

Describe in as much detail as possible the actual process producing the trade effluent, e.g. ‘washing of vessels used to mix product’ or ‘washing of vegetables prior to processing’.

Provide as much detail as you can of any treatment that the trade effluent receives before being discharged to sewer, e.g. screening, fat trap, oil interceptor, biological treatment plant, pH adjustment, RO, flow balancing, DAF etc.

Include a summary of the maintenance regime, e.g. frequency of inspection for screens, or for interceptors, the size and volume, whether it is above or below ground, inspection and emptying regime supported by transfer notes for waste movements from the interceptor, and whether it receives flows other than the trade effluent.

If there is no treatment, state none. However, note that our TE Consents include a standard condition requiring that trade effluent discharges to sewer shall not contain any materials that may be retained by treatment through a screen having perforations of 6mm in diameter.

Dependent on the type of treatment and detail provided, we may request for further information.

Where any of these boxes are blank, the application will be rejected.
4.3 Nature, composition and temperature of Trade Effluent draining to the Sewerage system

Chemicals stored on site
Please complete the attached schedule at Annex 1 to this notice. Please list any additional substances here (list on a separate sheet if necessary) and provide any relevant remarks

Chemicals/substances to be discharged
Please complete the attached schedule at Annex 1 to this notice of substances likely to be present in the Trade Effluent and to be discharged from the site. Please list any additional substances here (list on a separate sheet if necessary) and provide any relevant remarks

<table>
<thead>
<tr>
<th>Field</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maximum quantity to be discharged (m³ per 24 hours)</td>
<td></td>
</tr>
<tr>
<td>Maximum rate of discharge (litres per second)</td>
<td></td>
</tr>
<tr>
<td>Period(s) of discharge (normal working hours during day)</td>
<td></td>
</tr>
<tr>
<td>Method of measuring discharge flow (if there is a flow meter please provide details in section 5)</td>
<td></td>
</tr>
<tr>
<td>Proposed starting date for discharge (or approximate starting date for an existing discharge)</td>
<td></td>
</tr>
</tbody>
</table>

All the above fields must be completed, otherwise we may reject the application.

As a minimum, provide the expected discharge levels for all of the following parameters:

- Chemical Oxygen Demand (COD), maximum
- pH maximum and minimum
- Suspended Solids (SS) maximum
- Temperature (maximum must be less than 43°C)
- Maximum quantity to be discharged (m³/day), and Maximum flow rate (litres/second)

We expect you to provide reasoning for these levels. We need this information to ensure we set appropriate limits in the Consent to protect our assets, staff and compliance.

Following review of your application, we may request further information dependent on nature of the trade process - e.g. ammonia, chloride, phosphorus, metals, cyanide, etc. Note that Trade Effluent with a flash point greater than 23°C cannot be discharged.

For future or new discharges where sample results are not yet available, your retailer can assist you in determining the expected composition. Wessex Water may arrange for a series of samples to help support the application process if required.

Provide details and material safety data sheets (MSDS) for all chemicals stored on site that are reasonably likely to be present in the TE discharge. If none, state none. If left blank the application will be rejected.

Please describe how volumes and flow rates of trade effluent discharged will be measured.

For new discharges, you should apply at least 60 days prior to the proposed starting date.
Unless this section is completed, we will assume the application is for a permanent consent. If an end date has been entered but no volume provided, the application will be rejected.
Section 5 – Trade Effluent Monitoring and Location

<table>
<thead>
<tr>
<th>5. Trade effluent monitoring and location</th>
</tr>
</thead>
<tbody>
<tr>
<td>5.1 Is there a flow meter which directly measures the Trade Effluent discharged?</td>
</tr>
<tr>
<td>☐ Yes</td>
</tr>
<tr>
<td>☐ No</td>
</tr>
</tbody>
</table>

If yes, please advise the following information about each flow meter. If there is more than one flow meter, please use additional sheets.

- **Meter manufacturer and model**
- **Serial number**
- **Number of digits to provide reading to 1 m³**
- **Unit of measurement**
  - ☐ Metric m³
  - ☐ Metric other
  - **Description**
- **Current reading of the meter**
- **Date of reading**
- **Location of meter**
  - ☐ Inside building
  - ☐ Outside building
- **Location description**
- **Meter location (GIS X)**
- **Meter location (GIS Y)**

Please attach to this application a current calibration certificate (please note that calibration certificate is required to be provided annually).

Please indicate if attached

- ☐ Yes
- ☐ No

If no, please comment on reasons

If there is a flow meter measuring the trade effluent discharged, provide all details requested and include calibration certificates and photographs. Failure to do so will result in the application being rejected.

We must be satisfied that any TE flow meter used is is adequate for accurately measuring and recording the volume and rate of the TE discharge only. TE flow meters should comply with ISO1438, ISO4359, or EA MCERTS.

Where there is no dedicated TE flow meter, you must provide sufficient information in sections 5.6 & 5.7 (rainwater and surface drainage), 6 (Water Supply Details), 7 (Water Consumption Information) and 8 (Water loss) to provide a full explanation how TE flows are...
to be measured. This is essential to monitor compliance with any flow limits included in a TE Consent, and ensuring that wholesale bills are calculated correctly. Please provide a water balance based on evidenced measured water consumption data, process or evaporation losses, expected domestic sewage volumes, tankering, etc. A schematic or tabulated water balance calculation should be provided if possible – see appendix 2 for details. Provide information to explain.

We usually require a dedicated trade effluent flow meter for any consented TE discharges greater than 30m3 per day. Where one does not exist, we may include a Consent condition to provide one.

We may reject the application if the information provided in this section, sections 5.6 & 5.7 (rainwater and surface drainage), 6 (Water Supply Details), 7 (Water Consumption Information) and 8 (Water loss) is missing or insufficient for us to process the application further.

5.2 Is there additional monitoring of the discharge, such as pH monitoring?

☐ Yes
☐ No

If yes, please provide further details

..........................................................................................................................................................
..........................................................................................................................................................

Please provide a description of the location of the sample point: please note that the sample point must be such that will provide a sample of the Trade Effluent discharged to the sewer without contamination, and provide safe and reasonable access at all times.

Location..............................................................................................................................................
..........................................................................................................................................................
..........................................................................................................................................................

For any ‘self-monitoring’ of the TE discharge undertaken by the discharger, please state the parameters tested, the frequency of testing/ recording, and details of any on-line monitors.

Please provide sufficient details, appropriate photographs or drawings of the location and nature of the TE discharge sampling arrangements for us to assess whether it is safe, accessible, and representative of the trade effluent discharge. The trade effluent sample point must not include domestic waste from toilets, kitchens, etc.

In some circumstances we may require more than one TE sampling point, e.g. where domestic sewage enters the system upstream of a proposed sampling point. See appendix 3 for example.

Failure to provide sufficient information about the sampling point will result in rejection of the application.
5.3 Please enclose a drainage drawing for the premises showing:
- The location of the sample point
- Point of entry into the Sewerage system, appropriately coloured as follows
  
<table>
<thead>
<tr>
<th>Colour</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Red</td>
<td>Sewer network</td>
</tr>
<tr>
<td>Blue</td>
<td>On-site surface water</td>
</tr>
<tr>
<td>Green</td>
<td>Trade Effluent</td>
</tr>
<tr>
<td>Brown</td>
<td>Domestic waste</td>
</tr>
</tbody>
</table>

5.4 Please provide the name of the street (or other identifying description) where the connection to the sewer is located:

Please provide a clear, legible plan using the correct colour coding that unambiguously identifies the following:

- The exact location of where the TE discharge enters the public sewer
- Location of TE sampling point, showing all flows that pass through it
- The TE discharge route to the public sewer, including any private pipelines or sewers
- The street name at the location of the sewer into which the TE discharges
- The location of any other discharges from site (for instance, domestic sewage or surface water),
- The outline of any contaminated or uncontaminated areas, and their relevant drainage and discharge points,
- Location of any TE treatment.

If there is more than one TE discharge point from the premises, ensure the information above for each one is provided and clearly distinguished.

Failing to provide sufficient, clear information will result in the application being rejected. This is one of the main points of rejection of applications.

We will not normally grant a TE discharge Consent for a discharge to a public surface water sewer.

Provide plans drawn to scale if possible.

See appendix 1 for examples.
Please indicate if rainfall/surface water flows through the sample point. If any surface water from the site forms part of the trade effluent volume through the designated sample point please provide details of this.

Contaminated surface water is classed as any surface water or rain water that may have become contaminated by contact with other substances such as oils, grease, fuels, detergents, etc. An example of this can be run off from items stored in yards/depots.

Uncontaminated surface water includes, for example, clean rainwater from roofs or small clean areas of hardstanding to surface water.

Any contaminated and uncontaminated surface drainage areas must be shown on the drainage drawing.
Section 6 – Water Supply Details

### 6. Water supply details

<table>
<thead>
<tr>
<th>6.1 How is water supplied to the premises</th>
<th>□ Mains supply or supplies □ Private borehole</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>□ Private third party network □ Other, eg rain water harvesting</td>
</tr>
<tr>
<td></td>
<td>□ Other abstraction</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>6.2 If you receive water from a private network, please indicate the name of the supplier</th>
</tr>
</thead>
</table>

Is any private water supply metered?

- □ Yes
- □ No

If yes, please provide the following meter details in relation to the private water supply. If there is more than one meter, please use additional sheets.

- Meter manufacturer and model
- Serial number
- Number of digits to provide reading to 1m³
- Unit of measurement □ Metric m³
  □ Metric other
  Description
- Current reading of the meter
- Date of reading
- Location of meter □ Inside building □ Outside building
- Location description
- Meter location (GIS X)
- Meter location (GIS Y)

Not all discharges will have a supply SPID. Where this is the case please let us know.

Where no options have been selected, then we will request clarification with a five business day turnaround request.

If water is received from a private network supplier, please supply all meter details as requested, and provide a photograph of the meter. Failure to do so will result in the application being rejected.
Section 7 – Water Consumption Information

7. Water consumption information

| Average water consumption (m³ per day) | ................................. |
| Average consumption from sources other than public supply (e.g. borehole, river, sea etc.) (m³ per day) | ................................. |
| Average number of days worked per week | ................................. |
| Average number of weeks worked per year | ................................. |
| Any regular or seasonal closure (If Yes state approximate dates and total days per year) | ................................. |
| Number of Full Time Equivalent employees working at the premises | ................................. |
| Is there a staff canteen where full meals are provided? | ................................. |
| □ Yes | ................................. |
| □ No | ................................. |
| If Yes, how many full meals are provided each day? | ................................. |
| Number of shifts worked per day | ................................. |
| Number of residential staff | ................................. |

As a guide, a full time equivalent employee is expected to work 1800 hours per annum (8 hours per day, 5 days per week, 52 weeks per year with 35 days leave). The number of full time equivalent employees should therefore be calculated as follows:

Average Annual Full-Time Equivalent = \( \frac{\text{Total hours worked per annum for all employees at the premises}}{1800} \)

The full time equivalent number of staff is for those at the trade premises.

This information will be used to determine any domestic allowance. The volume may be calculated on a headcount basis, so it is important that this information is completed correctly.

Please provide approximate dates for any seasonal variation. If insufficient detail is provided, we will request this information.

Is there a staff canteen? A canteen is only a place where fully cooked meals are prepared on site, NOT just hot drinks/snacks.
Section 8 – Water Loss

8. Water loss

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Calculated water used on site and not discharged to sewer – e.g., ice making or water used in products such as soft drinks (please attach details in support of your calculations)</td>
</tr>
<tr>
<td>(i) by evaporation</td>
<td>................................................................................. (% of water in or m^3 per day)</td>
</tr>
<tr>
<td>(ii) in product</td>
<td>................................................................................. (% of water in or m^3 per day)</td>
</tr>
<tr>
<td>(iii) other</td>
<td>................................................................................. (% of water in or m^3 per day)</td>
</tr>
<tr>
<td>Volume lost</td>
<td>................................................................................. (% of water in or m^3 per day)</td>
</tr>
<tr>
<td>and specify how lost</td>
<td>..........................................................................................</td>
</tr>
</tbody>
</table>

We need to know the volume of water used for trade purposes which is not returned to the sewer. This needs to be supported with evidence. See examples included in Appendix 2.

Allowances on trade effluent charges may be applied for any water that is not returned to sewer (e.g. water into product, evaporative losses etc.). In order for these allowances to be given, they must be declared on the form, and sufficient evidence provided. You can submit a separate sheet if you do not have enough room on the form.

Volume lost could be, e.g. in the product for the manufacture of drinks, steam used in the process, liquid wastes or sludges tankered away. Please provide as much information on this as possible.
Section 9 – Information Relating to Health and Safety

9. Information relating to health and safety

9.1 Please indicate if there are any particular Health and Safety considerations or access requirements that need to be observed by visitors to the premises such as PPE.

9.2 Please indicate if the premises is subject to Control of Major Hazards (COMAH) regulations

☐ Yes ☐ No

9.3 Please indicate if the Environment Agency has issued an environmental permit in relation to the premises from which the Trade Effluent is to be discharged

☐ Yes ☐ No

Permit type ............................................ Permit number ............................................

Application in progress ☐ Yes ☐

Please advise of any specific health and safety requirements for the site. If there are none, state none.

You are required under Section 121 of the Water Industry Act (1991) for the provision and maintenance of an inspection chamber or manhole to allow for a sample of the discharge to be taken at any time. Safe and reasonable access to this sample point needs to be provided at all times and failing to do so may lead to enforcement action.

Where a trader has been issued with an Environmental Permit, please submit a copy with the application.

We may request additional information or clarification if we consider insufficient information has been provided in this section.
Section 10 – Discontinuation or Termination of Trade Effluent Consent

10. Discontinuation or termination of trade effluent consent

<table>
<thead>
<tr>
<th>Proposed date of commencement of discontinuation of the Trade Effluent Consent and expected duration of that</th>
</tr>
</thead>
<tbody>
<tr>
<td>…………………………………………………………………………………………………………………………….</td>
</tr>
</tbody>
</table>

Note that any subsequent application to reactivate the consent may be subject to conditions.

<table>
<thead>
<tr>
<th>Proposed date of termination of the Trade Effluent Consent</th>
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Wessex Water does not normally allow discontinuation of a trade effluent consent. Where a discontinuation were granted, we may not be able to commit to the same existing consent limits on renewal after the discontinuation.

For termination, you must enter the date that termination is proposed and have provided the consent reference number in Section 2 – Type of application.
Section 11 – Declaration by the Authorised Signatory

11. Declaration by the authorised signatory

This application form must be signed by an authorised signatory of the company responsible for the Trade Effluent discharge as set out in section 3 above. Section 116 of the 1991 Act makes it an offence to discharge Trade Effluent without a Trade Effluent Consent. Section 204 of the 1991 Act requires that information regarding the discharge of Trade Effluent must be given and failure to give such information is an offence.

I declare that the information given in the application form and any accompanying information is correct to the best of my knowledge and belief and is sufficient to specify all matters (pursuant to S119(2) of the 1991 Act).

I acknowledge that there may be a requirement to provide and maintain suitable inspection chambers/effluent treatment/monitoring equipment and for reporting information on the composition and volume of Trade Effluent discharged to sewer.

Signature

Date (dd/mm/yyyy)

Full name (in capitals)

Role in the company or job title

For and on behalf of (company name)

Telephone number

Email address

A wet signature is not required

The application process will not proceed unless this section has been fully completed.

This is to be signed by the non-household customers representative. A signed letter of authorisation (LOA) must be provided if a consultant or other identified authorised person is completing the forms and sign the declaration on behalf of the non-household customer.
Section 12 – Consent from the Retailer to Contact the Non-Household Customer

### 12. Consent from the Retailer to contact the Non-Household Customer

The Wholesaler may wish to contact the Non-Household Customer to arrange a visit to the premises or to ask detailed follow up questions of clarification in relation to the discharge. Please indicate whether you wish to be present at the visit of the Wholesaler and if you are agreeable for the Wholesaler to contact the Non-Household Customer to arrange the visit and / or seek the follow up information; or if you wish to arrange the visit to the premises and provide the follow up information.

- [ ] Please tick if you wish to be present at the visit to the premises of the discharge
- [ ] Please tick if you wish the Wholesaler to contact the Non-Household Customer to arrange a visit
- [ ] Please tick if you will undertake to arrange the visit

Please tick if you consent to the Wholesaler contacting the Non-Household Customer directly in relation to detailed follow up questions

- [ ] Yes
- [ ] No

Where consent has been given, the person indicated above will be contacted unless otherwise specified here

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This relates to the Consent application process only.

Where consent has not been provided, retailers will be expected to field and respond to technical questions. Where responses are not received within 5 business days, then we reserve the right to cancel the application process.
Section 13 – Declaration by the Retailer

13. Declaration by the Retailer

<table>
<thead>
<tr>
<th>I believe the information given above is true and accurate.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Signature</td>
</tr>
<tr>
<td>Date (dd/mm/yyyy)</td>
</tr>
<tr>
<td>Full name (in capitals)</td>
</tr>
<tr>
<td>Role in the company or job title</td>
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Unless this information must be provided in full, the application will be rejected.

Electronic signatures are acceptable.
Appendix 1 – illustrative example of acceptable and unacceptable plans for use with form G/02 when applying for a trade effluent consent or variation to an existing Consent

**Example 1: a sufficient plan**

Key:
- Red – sewer network
- Green – trade effluent
- Blue – on site surface water
- Brown – domestic waste

Note: drawings to scale, with inclusion of a scale would be preferred.
Example 2: a detailed plan

Note: inclusion of a scale would be preferred.
Example 3: incomplete plan or illegible plans
Example 4: an incomplete plan
Example 5: a detailed but unclear plan

- No trade effluent sampling point identified
- Is the red foul connection into the trade effluent or surface water sewer? Either unlikely to be acceptable
- Red (foul) outline to a trade effluent inspection chamber
- Green (TE) changes to red (foul) – why?
- What is the chamber outlined in red?
- No trade effluent sampling point identified
Appendix 2 – illustrative examples of water loss and water balance information required

Trade Effluent Volume and charging calculations

Illustrative example 1: Two meter site

Physical site configuration

Illustrative example 2: Private Effluent Meter

Physical site configuration

Above examples from appendix A.3 of MOSL
Code Subsidiary Document No. 0206 - Trade Effluent Processes
Other examples of water loss and water balance information required

**Landfill - leachate discharge**

- Rain and Ground Water → Tip Landfill
- TE Meter MDVol = 100%
- TE volume = 100% of TE meter reading
- To Sewage Treatment Works

**Simple manufacturing process: no trade effluent discharge meter**

- MDVol = 64%
- Water in - 166 m3/d → Factory process
- FA 0 m3/d
- PA 0%
- Domestic
- RTS = 36%
- Return to sewer allowance = 36% of water in = 60 m3/d
- To Sewer
More complex manufacturing process: with trade effluent discharge meter

More complex manufacturing processes: with multiple TE discharge meters
Appendix 3 – illustrative examples of acceptable locations for TE sampling points

- **Public foul sewer**
  - **Public foul sewer connection points**
- **Domestic discharge**
- **Trade processes**
- **Trade effluent consent/sample point for group of TE only discharges**
- **Trade effluent consent/sample point for individual process**
- **Mixture of trade effluent and domestic sewage**

The diagram shows various examples of acceptable locations for sampling points, including discharges from trade processes, domestic discharges, and public foul sewers.